

WASHINGTON COUNTY CHAPTER  
FEDERATION OF OREGON PAROLE AND PROBATION OFFICERS  
BYLAWS

ARTICLE I      NAME

Section 1.      The name of this organization shall be the Federation of Oregon Parole and Probation Officers, Washington County Chapter.

ARTICLE II     PURPOSE

Section 1.      The Washington County Chapter of the Federation of Oregon Parole and Probation Officers is established for the purpose of representation of its members as set forth in and in accordance with the Bylaws of the Union.

ARTICLE III    MEMBERSHIP

Section 1.      All members of the Washington County Chapter bargaining unit, represented by the Union who hold membership in the Union in accordance with Article III of the Federation of Oregon Parole and Probation Officers Constitution shall be members of the local chapter.

ARTICLE IV     OFFICER AND OTHER ELECTED MEMBERS

Section 1.      The Executive Board of the Washington County Chapter of FOPPO shall be the President, Vice President, Secretary/Treasurer and four (4) representatives.

- a.      President shall preside over all meetings of the Chapter and Executive Board. The president shall be responsible for the effort of collective bargaining for the chapter.
- b.      Vice President shall preside over all meetings of the Chapter or Executive Board in the absence of the President.
- c.      Secretary/Treasurer shall keep minutes of the Chapter meetings, coordinating mail and material for the distribution within the Association and shall maintain the financial records of the Chapter and shall be responsible for all requests for disbursement of funds on behalf of the Chapter.

- d. The Employee Representative shall be to safeguard the Chapters ability to represent employees. The duties should include, but not limited to the handling of employee grievances and serve as a communication channel between Chapter leaders, staff, and the general membership.

ARTICLE V ELECTION PROCESS FOR OFFICERS AND REPRESENTATIVES

- Section 1. Nominations submitted in writing on or before November 1.
- Section 2. Ballots to be distributed no later then 7 days prior to election.
- Section 3. Election to be held during December meeting or before Dec. 15.
- Section 4. Newly elected officers will assume office January 1.
- Section 5. Term of office is one year for elected officials.
- Section 6. Union representative election to take place within 30 days following election of officers.
- Section 7. An individual shall not be nominated/volunteer for more then one elected office.
- Section 8. No half position or exceptions to stated duties of elected officers or employee representatives.
- Section 9. An individual shall be considered elected to office if they recieve 51% or more of ballots cast. If no individual recieves 51% of cast ballots, the top two vote recipients shall be involved in a run off election.
- Section 10. 51% of union members must cast ballots in order for the election to be valid.
- Section 11. Vote will be by secret ballot to be conducted by the secretary of the chapter. Results to be announced by the President.
- Section 12. All votes taken in any meeting in which a grievance exists shall be binding on all member of the chapter.
- Section 13. Absent ballots will only be permitted on officer and representative elections and contract ratification elections.
- Section 14. Absentee ballots will only be authorized in the event that the individual has approved absenses from work.

ARTICLE VI EXECUTIVE BOARD RESOLUTIONS

Section 1. Resolutions to the Executive Board may be sponsored by any member of the chapter. Resolutions shall be forwarded to the President for presentation to the Executive Board. The Executive Board shall review the resolution and by majority vote, decide to endorse or not to endorse the resolution. Resolutions not endorsed by the Executive Board shall be returned to the author. The Executive Board shall automatically endorse any resolution signed by at least 51% of the members of the Chapter.

ARTICLE VII COMMITTEES

- Section 1. Special Committees: The Executive Board may appoint such special committees as deemed necessary by the general membership. The committees shall be made up from volunteers, from the membership. In absence of volunteers, the Executive Board may make committee appointments.
- Section 2. Negotiating Committee; shall consist of the following members: President and two chapter members.
- Section 3. If there is an insufficient number of appointees, members of the Executive Board shall replace the necessary committee positions starting with representatives, then Secretary/Treasurer, Vice President and President.